



4/3/1

## NOTICE NO. 64 OF 2022

### EXTERNAL STAFF VACANCY

Applications are hereby invited from suitably qualified persons for the below-mentioned posts. King Sabata Dalindyebo Municipality subscribes to the principles of employment equity as espoused in the relevant legislation.

DEPARTMENT	:	OFFICE OF THE MUNICIPAL MANAGER
POST NAME	:	MUNICIPAL MANAGER
EMPLOYMENT	:	FIVE YEAR FIXED TERM PERFORMANCE BASED EMPLOYMENT CONTRACT
ALL INCLUSIVE PACKAGE :	MINIMUM	: R 1, 160, 847.00 PER ANNUM
	MIDPOINT	: R 1, 349, 824.00 PER ANNUM
	MAXIMUM	: R 1, 538, 800.00 PER ANNUM

### REQUIREMENTS

- Matric
- An appropriate Honours Degree, preferably in Public Administration/ Political Sciences/ Law or relevant equivalent NQF Level 8.
- A minimum of seven (7) years relevant experience of which five (5) years to be at senior management level within Local Government Sphere.
- Valid Driver's License
- Computer Literacy
- Compliance with minimum competencies for Senior Managers in terms of Government Gazette No 29967 on Minimum Competencies.
- Applications must be submitted on an APPROVED KING SABATA DALINDYEBO LOCAL MUNICIPALITY APPLICATION FORM (signed and dated), obtainable from [www.ksd.gov.za](http://www.ksd.gov.za)

## **COMPETENCIES**

- Core managerial and occupational competencies as described in performance regulations.

## **KEY PERFORMANCE AREAS Duties (but not limited to)**

- To head and manage the administration and municipal resources of the municipality subject to relevant legislation and Council policies;
- To implement the municipality's Integrated Development Plan;
- Development and management of the Municipality's Performance Management System;
- Responsible for the formation and development of an economic, effective, efficient and accountable administration.
- Management of the Provision of services to the local community in a sustainable and equitable manner;
- Ensure the sound management of all income and expenditure of the municipality, all assets, the discharge of all liabilities of the municipality and proper diligent compliance with applicable municipal finance management legislation;
- Pro-actively developing strategies and systems to fulfil statutory responsibilities.
- The implementation of national and provincial legislation applicable to the municipality;
- Give advice to political structures and political office bearers of the municipality;
- To exercise any powers and perform any duties delegated by the municipal council or sub-delegated authorities of the municipality.

Enquiries may be directed the Staff Provisioning Office at 047 – 501 – 4102 /4008 / 4100 / 4110 / 4386 (Munitata Building, Mthatha), or the Executive Mayor's Office at 047 – 501 – 4404 / 4409

## **PLEASE NOTE:**

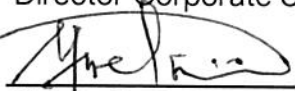
1. Preference will be given to suitable qualified person in line with the employment equity act and approved employment equity plan of KSD Municipality. Applicants from designated groups are encouraged to apply especially women and people with disabilities.
2. Applicants should submit their applications together with covering letter, CV'S and certified copies of their qualifications, academic record, [Matric certificate must also be attached] ID- document and Driver's licence [where applicable].
3. Faxed and e-mail applications are not accepted, ***APPLICATIONS RECEIVED AFTER THE CLOSING DATE AND TIME*** and applications without certified copies of documents ***will strictly not be considered.***

4. Canvassing for appointment to the positions and corroborating proof thereof will result in disqualification of a candidate.
5. Appointment will be subjected to compulsory pre-employment screening in the form of determining the validity of qualifications, current and previous employment reference check, criminal checks and competency assessment (where applicable). Applicants in possession of foreign qualification/s must attach a certificate of evaluation from SAQA.
6. Due to the large number of applications we envisage to receive, applications will not be acknowledged. Should you not be contacted after 30 days from the closing date of the advertisement, please consider your application unsuccessful.
7. **CLOSING DATE: NOT LATER THAN FRIDAY 28 JULY 2022 AT 16H00.**

The Council reserves the right to appoint or not to appoint any candidate if in its view no suitable candidate could be found.

**Applications must be forwarded to:**

Office 312 Archives and Registry, third Floor, Munitata Building or Post to: The Director Corporate Services KSD Local Municipality. P. O. Box 45. MTHATHA 5099.



**CLLR. N. G. NELANI  
EXECUTIVE MAYOR**