



4/3/1

NOTICE NO.65 OF 2022

EXTERNAL STAFF VACANCY

Applications are hereby invited from suitably qualified persons for the below-mentioned posts. King Sabata Dalindyebo Municipality subscribes to the principles of employment equity as espoused in the relevant legislation.

DEPARTMENT	:	COMMUNITY SERVICES
POST NAME	:	DIRECTOR: COMMUNITY SERVICES
EMPLOYMENT	:	FIVE YEAR FIXED TERM PERFORMANCE BASED EMPLOYMENT CONTRACT
ALL INCLUSIVE PACKAGE :	MINIMUM	: R 972, 646.00 PER ANNUM
	MIDPOINT	: R 1, 108, 275.00 PER ANNUM
	MAXIMUM	: R 1, 257, 894.00 PER ANNUM

REQUIREMENTS

- Matric,
- A Bachelor Degree in Social Science / Public Administration / Law, or equivalent qualification at NQF level 7.
- A minimum of seven (7) years' experience at senior and middle management level, of which at least 3 years must be at senior management level
- Valid Driver's license
- Computer Literacy
- Registration with the South African Council for Social Service Professionals (SACSSP) or similar recognized relevant professional body.
- Compliance with minimum competencies for Senior Managers in terms of Government Gazette No 29967 on Minimum Competencies.
- **Applications must be submitted** on an APPROVED KING SABATA DALINDYEBO LOCAL MUNICIPALITY APPLICATION FORM (signed and dated), obtainable from www.ksd.gov.za

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S. Mehlwang

COMPETENCIES

- Core managerial and occupational competencies as described in performance regulations.

KEY PERFORMANCE AREAS Duties (but not limited to)

- Develop, implement and manage strategic goals, policies, procedures and plans for the directorate and align them with the strategic objectives of the Municipality
- Integrate service delivery in the context of the Council's IDP and oversee implementation
- Direct the directorate's budget planning, implementation and budget review to support priorities and deliverables in relation to the Integrated Development Plan
- Provide advice and support to Council, the Municipal Manager and other office bearers on all functions of the Directorate.
- Development and implementation of performance management system within the department;
- Lead and direct the provision of Disaster Management; Library Services, Solid Waste Management; Parks and Recreation, public amenities and environmental management

DEPARTMENT	:	RURAL AND ECONOMIC DEVELOPMENT
POST NAME	:	DIRECTOR: RURAL AND ECONOMIC DEVELOPMENT
EMPLOYMENT	:	FIVE YEAR FIXED TERM PERFORMANCE BASED EMPLOYMENT CONTRACT
ALL INCLUSIVE PACKAGE :	MINIMUM	: R 972, 646.00 PER ANNUM
	MIDPOINT	: R 1, 108, 275.00 PER ANNUM
	MAXIMUM	: R 1, 257, 894.00 PER ANNUM

REQUIREMENTS

- Matric,
- A Bachelor Degree in NQF Level 7 qualification in Social Science or in Economic Science or Development Studies or relevant qualification at NQF level 7.
- A minimum of seven (7) years' applicable socio-economic development experience at senior and middle management level, of which at least 3 years must be at senior management level
- Valid Driver's license
- Computer Literacy
- Compliance with minimum competencies for Senior Managers in terms of Government Gazette No 29967 on Minimum Competencies.

- **Applications must be submitted** on an APPROVED KING SABATA DALINDYEBO LOCAL MUNICIPALITY APPLICATION FORM (signed and dated), obtainable from www.ksd.gov.za

COMPETENCIES

- Core managerial and occupational competencies as described in performance regulations.

KEY PERFORMANCE AREAS Duties (but not limited to)

- Develop, implement and manage strategic goals, policies, procedures and plans for the RED directorate and align them with the strategic objectives of the Municipality
- Lead and direct the promotion of rural and local economic development within the municipality;
- Provide advice and support to Council, the Municipal Manager and other office bearers on all functions of the Directorate.
- Development and implementation of performance management system within the department;
- Oversee the management, co-ordination and supporting of community project initiatives;
- Direct the formulation, review and implementation of LED Strategy for the Municipality including promotion of Tourism, agricultural and forestry development.
- Oversee implementation of investment attraction programmes.
- Oversee development and implementation of small businesses support programmes.
- Ensure cost effective management of the department's budget and timely implementation of Council resolutions related to the department.
- Oversee the development and review of relevant policies and strategies on matters relating to the Local economic development and other activities performed by the department.
- Direct the alignment of departmental activities to the IDP of the Municipality.


RE-ADVERTISEMENT

DEPARTMENT : OFFICE OF THE MUNICIPAL MANAGER

POST NAME : CHIEF OPERATIONS OFFICER

EMPLOYMENT : FIVE YEAR FIXED TERM PERFORMANCE BASED EMPLOYMENT CONTRACT

ALL INCLUSIVE PACKAGE :
 MINIMUM : R 972, 646.00 PER ANNUM
 MIDPOINT : R 1, 108, 275.00 PER ANNUM
 MAXIMUM : R 1, 257, 894.00 PER ANNUM

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MINIMUM REQUIREMENTS

- A Bachelor's Degree in Social Sciences/Public Administration/Law or relevant qualification at NQF level 7.
- A minimum of seven (7) years' applicable socio-economic development experience at senior and middle management level, of which at least 3 years must be at senior management level
- A Certificate in Municipal Finance and Management will be an added advantage.
- A valid Code Driver's Licence.
- Computer Literacy
- Candidates will be expected to demonstrate their knowledge and experience of the principles of good corporate governance and compliance in a government or quasi-government environment, as well as policy implementation, contract and risk management, implementation of systems and controls, and performance management.
- Compliance with minimum competencies for Senior Managers in terms of Government Gazette No 29967 on Minimum Competencies.
- **Applications must be submitted** on an APPROVED KING SABATA DALINDYEBO LOCAL MUNICIPALITY APPLICATION FORM (signed and dated), obtainable from www.ksd.gov.za

COMPETENCIES

- Core managerial and occupational competencies as described in performance regulations.

DUTIES (but not limited to)

- Oversee compliance of the Municipality with the constitutional, legislative and policy framework of local government.
- Provide strategic leadership, direction, support and advice to the office of the Municipal Manager in terms of applicable legislation.
- Oversee the development of strategic plans and annual performance plans.
- Oversee the development and management of integrated development planning, organizational performance management and risk management.
- Developing, where necessary, and implementing appropriate operational systems and controls to enhance good cooperative governance and financial management.
- Oversee development and implementation of anti-fraud and corruption strategy and plan.
- Developing, implementing and maintaining risk and contract management systems and procedures within the organisation.
- Oversee the development of IDP, IGR and legal services of the Municipality as a whole.
- Oversee the provision of administrative support to the office of the Executive Mayor and the Speaker.
- Managing the human resources of the Directorate, in a highly unionised environment, so as to contribute to labour peace and minimise disputes.
- Ensure continuous improvement to service delivery efficiency.

Enquiries may be directed the Staff Provisioning Office at 047 – 501 – 4102 /4008 / 4100 / 4110 / 4386 (Munitata Building, Mthatha).


PLEASE NOTE:

1. Preference will be given to suitable qualified person in line with the employment equity act and approved employment equity plan of KSD Municipality. Applicants from designated groups are encouraged to apply especially women and people with disabilities.
2. Applicants should submit their applications together with covering letter, CV'S and certified copies of their qualifications, academic record, [Matric certificate must also be attached] ID- document and Driver's licence [where applicable].
3. Faxed and e-mail applications are not accepted, ***APPLICATIONS RECEIVED AFTER THE CLOSING DATE AND TIME*** and applications without certified copies of documents ***will strictly not be considered.***
4. Canvassing for appointment to the positions and corroborating proof thereof will result in disqualification of a candidate.
5. Appointment will be subjected to compulsory pre-employment screening in the form of determining the validity of qualifications, current and previous employment reference check, criminal checks and competency assessment (where applicable). Applicants in possession of foreign qualification/s must attach a certificate of evaluation from SAQA.
6. Due to the large number of applications we envisage to receive, applications will not be acknowledged. Should you not be contacted after 30 days from the closing date of the advertisement, please consider your application unsuccessful.
7. **CLOSING DATE: NOT LATER THAN FRIDAY 28 JULY 2022 AT 16H00.**

The Council reserves the right to appoint or not to appoint any candidate if in its view no suitable candidate could be found.

Applications must be forwarded to:

Office 312 Archives and Registry, third Floor, Munitata Building or Post to: The Director Corporate Services KSD Local Municipality. P. O. Box 45. MTHATHA 5099.



**N. PAKADE
MUNICIPAL MANAGER**