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## NOTICE NO. 113 OF 2022

### EXTERNAL STAFF VACANCY

Applications are invited from suitably qualified persons for the below-mentioned post. King Sabata Dalindyebo Municipality is committed to employment practices that redress past imbalances in respect of race, gender, creed and disability, and as such the relevant policy will be considered during selection and placement.

DEPARTMENT : HUMAN SETTLEMENTS AND PLANNING  
POST NAME : DIRECTOR: HUMAN SETTLEMENTS AND PLANNING  
EMPLOYMENT : PERFORMANCE BASED PERMANENT POSITION

ALL INCLUSIVE PACKAGE :  
MINIMUM : R 987, 238.00 PER ANNUM  
MIDPOINT : R 1, 124, 899.00 PER ANNUM  
MAXIMUM : R 1, 276, 762.00 PER ANNUM  
(as determined by Notice No.: 47538 of 2022 on  
Upper Limits For Senior Managers for a Category 4  
Municipality)

### REQUIREMENTS

- Matric Certificate
- Post Graduate Degree in Building Science/ Architect/ Town and Regional Planning or equivalent qualification at NQF Level 8.
- A minimum of 7 years senior and middle management level, of which 2 years must be at senior management level;
- Project Management Certificate or Diploma will be an added advantage.
- Registration as a Professional Planner in accordance with the Planning Professional Act, 2002, (Act 36 of 2002) will be an added advantage.

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- Broad knowledge of Housing environment, its guiding legislation and policies is required;
- Computer Certificate with all office applications.
- A Valid driver's license.
- Compliance with the Municipal Regulations on Minimum Competency Levels IGNR. 493 published under GO. 29967 of 15 June 2007 and as amended by GNR. 1146 published under GG. 41996 of 26 October 2018 (Candidates who have not yet attained the required Minimum Competency Level in the Unit Standards prescribed for a Senior Managers in Regulation 7 of the Regulations, will be afforded 18 (eighteen) months from date of appointment to attain such competency as prescribed).
- Applications must be submitted on an APPROVED KING SABATA DALINDYEBO LOCAL MUNICIPALITY APPLICATION FORM (signed and dated), obtainable from [www.ksd.gov.za](http://www.ksd.gov.za).

#### COMPETENCIES

- Core and leading competencies as described in Performance Regulations.

#### KEY PERFORMANCE AREAS (Not limited to):

- Develop, implement and manage strategic goals, policies, procedures and plans for the directorate and align with the strategic objectives of the Municipality.
- Lead and direct the housing programmes, town and development planning, housing project management and building control to the KSD communities in a sustainable and equitable manner.
- Oversee the development and management of GIS project plans including defining requirements, tasks, and resource assignments, ensuring that approved quality levels and deadlines are met.
- Provide direction in governing the use of land and buildings for outdoor advertising and signage and for matters incidental thereto, within the jurisdiction of the Municipality.
- Develop strategies that enhance service delivery in the municipality and promote good relations and participation of housing beneficiaries;
- Ensure the development and integration of the local spatial development and land use management
- Develop, implement and monitor the Integrated Human Settlement Strategy

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- Manage the Directorate's budget planning, implementation and budget review to support priorities and deliverables in relation to the Integrated Development Plan
- Provide advice and support to the Council, the Municipal Manager and other office bearers on all functions of the Directorate.
- Manage and implement housing programmes as per conditional grant business plan;
- Promote close relations with different municipal structures in order to deal with housing and other relevant programmes in line with the Integrated Development Plans (IDP's) and Municipal Housing Development plan (MHDPs) and provide technical advice and support to the departmental management; and
- Direct and leave the effective utilization and training of staff, maintenance of discipline, promotion of sound labour relations, policy and bylaw development and proper use of municipal property.

Enquiries may be directed the Staff Provisioning Office at 047 – 501 – 4102 /4008 / 4100 / 4110 / 4386 (Munitata Building, Mthatha).

**PLEASE NOTE:**

1. Preference will be given to suitable qualified person in line with the employment equity act and approved employment equity plan of KSD Municipality. Applicants from designated groups are encouraged to apply especially women and people with disabilities.
2. Applicants should submit their applications together with covering letter, CV'S and certified copies of their qualifications, academic record, [Matric certificate must also be attached] ID- document and Driver's licence [where applicable].
3. Faxed and e-mail applications are not accepted, ***APPLICATIONS RECEIVED AFTER THE CLOSING DATE AND TIME*** and applications without certified copies of documents ***will strictly not be considered.***
4. Canvassing for appointment to the positions and corroborating proof thereof will result in disqualification of a candidate.
5. Appointment will be subjected to compulsory pre-employment screening in the form of determining the validity of qualifications, current and previous employment reference check, criminal checks and competency assessment (where applicable). Applicants in possession of foreign qualification/s must attach a certificate of evaluation from SAQA.



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6. Due to the large number of applications we envisage to receive, applications will not be acknowledged. Should you not be contacted after 30 days from the closing date of the advertisement, please consider your application unsuccessful.

7. CLOSING DATE: NOT LATER THAN FRIDAY 26 JANUARY 2023.

The Council reserves the right to appoint or not to appoint any candidate if in its view no suitable candidate could be found.

**Applications must be forwarded to:**

Office 312 Archives and Registry, third Floor, Munitata Building or Post to: The Director of Corporate Services KSD Local Municipality. P. O. Box 45. MTHATHA 5099.

  
N. PAKADE  
MUNICIPAL MANAGER