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LC  
NO.02/24

# NOTICE

## STAFF VACANCY – LOCAL CANDIDATES

Applications are hereby invited from Local (Mthatha and Mqanduli) candidates who consider themselves suitably qualified for appointment to the following positions: -

**Department** : **Public Safety**  
**Post** : **Traffic Officer x30**  
**Employment Contract:** **Two/02 Year Performance Based Contract**

## REQUIREMENTS

- Matric
- Diploma: Road Traffic and Municipal Police Management: Municipal and Traffic Policing or relevant traffic diploma at NQF level 5
- Registered as Traffic Officer.
- Valid driver's licence

## DUTIES AND RESPONSIBILITIES

The successful applicant will be required to:-

- Enforces traffic law enforcement, administering road accident, road safety unit and municipal by-laws.
- Promotes public safety, administer notices and summons to ensure law enforcement, perform point duty and control traffic during activities and events.
- Compile reports, assist the municipality in curbing corruption.

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- Conduct personal discussion with member of the public in order to solve their traffic problems.
- Promote traffic safety and Law enforcement within the area of jurisdiction of Municipality.
- Receives and provide escort emergency / abnormal vehicles.

**PLEASE NOTE:**

1. Preference will be given to suitable qualified person in line with the employment equity act and approved employment equity plan of KSD Municipality. Applicants from designated groups are encouraged to apply especially women and people with disabilities.
2. Applicants should submit their applications together with covering letter, CV'S and certified copies of their qualifications, academic record, [ Matric certificate must also be attached] ID-document and Driver's licence [ where applicable].
3. All applications must be forwarded to **recruitment@ksd.gov.za**
4. Canvassing for appointment to the positions and corroborating proof thereof will result in disqualification of a candidate.
5. Appointment will be subjected to compulsory pre-employment screening in the form of determining the validity of qualifications, current and previous employment reference check, criminal checks and competency assessment (where applicable). Applicants in possession of foreign qualification/s must attach a certificate of evaluation from SAQA.
6. Due to the large number of applications we envisage to receive, applications will not be acknowledged. Should you not be contacted after 30 days from the closing date of the advertisement, please consider your application unsuccessful.
7. **CLOSING DATE: NOT LATER THAN 20 MARCH 2024 AT 16H30.**

The Council reserves the right to appoint or not to appoint any candidate if in its view no suitable candidate could be found.

**Alternatively, applications may be posted or hand-delivered to:**

Office 312 Archives and Registry, third Floor, Munitata Building or Post to: The Director Corporate Services KSD Local Municipality. P. O. Box 45. MTHATHA 5099.

*KSD Fraud and Corruption Hotline 0800 360 634*



**N. PAKADE  
MUNICIPAL MANAGER**

