9/1/1/2

NOTICE NO. 67 OF 2025

EXTERNAL STAFF VACANCIES

Applications are invited from suitably qualified persons for the below-mentioned post. Preference will be given to candidates whose appointment will enhance representativity of employees from the designated groups in terms of the Employment Equity Act 55, 1998

DEPARTMENT	:	**BUDGET AND TREASURY**
POST NAME	:	**GENERAL MANAGER: SUPPLY CHAIN MANAGEMENT AND EXPENDITURE**
T.A.S.K. GRADE	:	**18**
EMPLOYMENT CONTRACT	:	**PERMANENT**
SALARY SCALE	:	**R959,930.00 – R1,246,083.00 PER ANNUM (PLUS BENEFITS)**

Minimum Requirements

- Grade 12
- BCom Accounting or Equivalent
- 8 years or more relevant experience in Supply Chain Management
- Registration with CIGFARO, CIPS or equivalent
- CPMD will be an added advantage
- A valid driver's license is essential; and
- Proof of Computer literacy with all office applications.

Key Performance Areas (Include but not limited to)

- Manages the implementation of series of outcomes associated with plans and programmes designed to accomplish key service delivery objectives;
- Develops policies, procedures, systems and controls relating to section;

NP
By LN

- Directs the applications and sequences associated with recording, authorisation and execution of expenditure controls;
- Controls effective Creditors and payments processes within the Municipality;
- Guides specific administrative, reporting requirements associated with the key performance and result indicators of the functionality;
- Manages all applications and sequences associated with recording and authorization of VAT on expenditure transactions
- Develops all aspects of Supply Chain Management;
- Disseminate budget and assets of the section for implementation of the strategies;
- Controls outcomes associated with utilization, productivity and performance of personnel within the department;
- Disseminates functional and operational information on the immediate, short-term objectives and current projects, problems and constraints;
- Guides specific administrative, reporting requirements associated with the key performance and result indicators of the functionality .

DEPARTMENT	:	**BUDGET AND TREASURY**
POST NAME	:	**GENERAL MANAGER: REVENUE AND BUDGETING**
T.A.S.K. GRADE	:	**18**
EMPLOYMENT CONTRACT	:	**PERMANENT**
SALARY SCALE	:	**R959,930.00 – R1,246,083.00 PER ANNUM (PLUS BENEFITS)**

Minimum Requirements

- Grade 12
- BCom Accounting or equivalent qualification;
- At least 8 years work-related experience in Revenue management and Budget reporting experience in financial and budget preparation;
- Registration with CIGFARO, CIPS, CPMD or Equivalent;
- Honours in Accounting will be an added advantage, Completed Articles will be an added advantage;
- Computer literacy with all office applications;
- A valid driver's license.

Key Performance Areas (Include but not limited to)

- Manages the implementation of series of outcomes associated with plans and programmes designed to accomplish key service delivery objectives;
- Develops policies, procedures, systems and controls relating to section;
- Plans for all aspects of Budget Management,
- Leads activities associated with revenue collection and processing;
- Controls valuation ordinance for property rate tax purposes;
- Controls outcomes associated with utilization, productivity and performance of personnel within the department;
- Disseminates functional and operational information on the immediate, short-term objectives and current projects, problems and constraints;
- Guides specific administrative, reporting requirements associated with the key performance and result indicators of the functionality.

DEPARTMENT	**: TECHNICAL SERVICES**
POST NAME	**: SENIOR TECHNICIAN: PROTECTION (ELECTRICAL NETWORKS) x 1**
T.A.S.K. GRADE	**: 12**
EMPLOYMENT CONTRACT	**: PERMANENT**
SALARY SCALE	**: R418,559.00 – R543,319.00 PER ANNUM (PLUS BENEFITS)**

Minimum Requirements

- Matric (Senior Certificate).
- National Diploma in Electrical Engineering Heavy Current or equivalent NQF level 6 qualification.
- A bachelor's degree in electrical engineering and Trade test will be an added advantage.
- A minimum of 5 -7years' relevant working experience in electrical protection testing and HV/MV substation operations, including:
- Testing, commissioning, and maintenance of HV transformers (10MVA and above) using approved high-voltage primary testing equipment.
- Testing and commissioning on-load tap changers and voltage regulators.
- Commissioning and maintenance of protection relays (SGD, SEL, Micom).
- Valid ECSA registration as a Professional Technician alternatively be obtained within 10 months of employment.
- ORHVS Level 10 certificate (Regulations for High Voltage Systems – Authorized Person) as an added advantage.

NP

LN

- Medically fit to operate in high-voltage environments and pass required medical assessments.
- Computer Literacy: MS Office
- Valid Driver's License.
- Must be medically fit to work in high voltage environment and Passed medical assessments.
- Valid Driver's License.

Key Performance Areas (Include but not limited to):

- Coordinating maintenance activities and plans with respect to the Network Protection of the Plant and the execution thereof within planned parameters in accordance with Protection and DC operating standards.
- Analyse substation drawings and do protection scheme modifications and updates when required as per protection and DC operating standards.
- Diagnose faults and Repair Protection and DC equipment in accordance with electricity standard operating procedures and manuals by performing standby duties on a scheduled basis.
- Apply fault-finding techniques as well as innovative ideas, logic and novel approaches to determine the cause of the failure and execute customer and special investigations.
- Restores and integrates the equipment to functional status by coordinating Protection software and equipment configurations (relay setting configurations).
- Perform outage management coordination and planning.

PLEASE NOTE:

1. Preference will be given to a suitably qualified person in line with the Employment Equity Act and approved employment equity plan of KSD Municipality. Applicants from designated groups are encouraged to apply especially women and people with disabilities.

2. Applicants should submit their applications using the municipality's vacancy **APPLICATION FORM** together with CVs not exceeding five (5) certified copies of their qualifications, academic record, [Matric certificate must also be attached] identity document and driver's licence [where applicable].

3. Faxed and emailed applications, applications received after the closing date and time, and applications without certified copies of documents will result in the disqualification of candidates.

NP

LN

4. Canvassing for appointment to the positions and corroborating proof thereof will result in disqualification of a candidate.

5. Appointment will be subjected to compulsory pre-employment screening in the form of determining the validity of qualifications, current and previous employment reference checks, criminal checks and competency assessment. Applicants in possession of foreign qualification/s must attach a certificate of evaluation from SAQA.

6. Due to the large number of applications, we envisage to receive, applications will not be acknowledged with communication to be limited to shortlisted candidates. Should you not be contacted after 30 days from the closing date of the advertisement, please consider your application unsuccessful.

7. Closing Date: **29 AUGUST 2025**

The Municipality reserves the right not to appoint in any of the advertised vacancies.

Alternatively, applications may be posted or hand-delivered to:
Office 312 Archives and Registry, Third Floor, Munitata Building or Post to: The Director Corporate Services KSD Local Municipality. P. O. Box 45. MTHATHA 5099.

KSD Fraud and Corruption Hotline **0800 360 634**

N. PAKADE (MR)
MUNICIPAL MANAGER